



Expectations of a Cohort Director

WEEKLY

- The first 2 years the Cohort Director will work through all content with their cohort.

MONTHLY

- 3 hour cohort gathering.
- Cohort gatherings consist of catching up, processing course content, further explanation of topics being covered, preparation/information for the next cohort gathering.
- Coaching calls/face-to-face meetings with leaders for 1 hour. One coaching session per month.
- Grading of assignments about 2-3 hours per month.

ANNUALLY

- Retreat at the beginning of Semesters 1 and 3.
- Meeting with your Regional Director and other Cohort Directors during the semester (about 1 meeting per month).

ESTIMATED TIME REQUIRED

- A Cohort Director will put in the following amount of hours per month during their first 2 years, and no less than 10 hours per month thereafter.
- Cohort Gathering - 3 hours
- Coaching Meetings - 1 hour per student
- Grading - 2-3 hours per month
- Learning and reviewing course content (first 2 years) - 10 hours
- Learning and reviewing course content (Year 3+) - 2 hours

Pathway to becoming a Cohort Director

REGISTER

- Complete the Cohort Director Registration Form and submit for review (<https://www.leadcma.org/cohortdirector/>).

ACCEPT

- After you have registered you will be notified concerning your acceptance as a Cohort Director.

ATTEND

- Attend a least one current LEAD Cohort Meeting.

TRAIN

- Attend Cohort Director Training (March or September).
- You will be assigned to train with an experienced Cohort Director for 4 months.

GATHER

- Attend gatherings with your Regional Director one-on-one or with other Cohort Directors as determined by your Regional Director. These gatherings are for encouragement, evaluation, and collaboration.