



## Expectations of a Cohort Director

### WEEKLY

- The first 2 years, the Cohort Director will work through all content with their cohort.

### MONTHLY

- 2.5 hour cohort gathering.
- Cohort gatherings consist of (Catching up, processing [ChristianUniversity.org](http://ChristianUniversity.org) course content, further explanation of topics being covered, preparation/information for the next cohort gathering.
- Coaching calls/face to face meetings with leaders for 1 hour. One coaching session per month.
- Grading assignments.

### ANNUALLY

- Retreat at the beginning of Semesters 1 and 3.
- Five Cohort Director Huddles per year.
- One Cohort Director Summit per year.

### ESTIMATED TIME REQUIRED

- A Cohort Director will put in the following amount of hours *per month* during their first 2 years, and no less than 10 hours per month thereafter.
  - Cohort Gathering - 3 hours
  - Coaching Meetings - 1 hour per student
  - Grading - 3 hours
  - Learning and reviewing course content (first 2 years) - 10 hours
  - Learning and reviewing course content (Year 3+) - 2 hours

# Pathway to becoming a Cohort Director

## REGISTER

- Complete the Cohort Director Registration Form and submit for review. (<http://www.leadcma.org/events/category/cohort-director-training/>)

## ACCEPT

- After you have registered, you will be notified concerning your acceptance as a Cohort Director.

## ATTEND

- Attend at least one current LEAD Cohort Meeting.

## TRAIN

- Attend Cohort Director Training (March or September)
- You will be assigned to train with an experienced Cohort Director for 4 months.

## GATHER

- Attend 5 smaller Huddles once every 2 months, and 1 Cohort Director Summit in June for encouragement, evaluation, and collaboration.